

Polk County Investment Committee

Meeting date: June 13, 2012

Start time: 3:45 p.m.

Est. end time: 4:30 p.m.

Location: 2nd Floor East Conference Room, Government Center Building

Purpose: Investment Management Services Request of Proposal

Meeting documents:

- None

1. Standing items

1.1 Call meeting to order

2. New Business

Election of officers

Investment Committee/ 5
minutes

1. Standing items (continued)

1.2 Approve agenda

1.3 Approve minutes of previous meeting

1.4 Public Comments

Chair/ 5 minutes

3. New business (continued)

3.1 RFP for investment advisor

County Administrator/ 20
minutes

4. Ending items

4.1 Review action items (if any)

Chair / 5 minutes

4.2 Committee member comments

Committee / 5 minutes

4.3 Set next meeting date/agenda items

Chair / 5 minutes

4.4 Adjourn

Polk County Investment Committee
Polk County Government Center, 2nd Floor East Conference Room
100 Polk County Plaza, Balsam Lake, Wisconsin 54810

Minutes of June 13, 2012 Meeting

Gary Bergstrom was asked to lead the meetings of the Investment Committee.

Meeting was called to order at 4:45 p.m.

Present: Jeff Fuge, Corporation Counsel
 Dana Frey, County Administrator
 Gary Bergstrom, Finance Committee Chairman
 Amanda Nissen, Treasurer
 Maggie Wickre, Finance Manager

New Business

RFP for Investment Advisor

A copy of the RFP for Investment Advisor was handed out. Members were asked to review and submit any further recommendations on the format and wording. Upon approval of all members by the end of the week, the Department of Administration will move ahead with posting this RFP on our public purchasing website. This RFP will be posted until July 20th. At that time, the next Investment Committee meeting will be scheduled to go over the responses to our RFP.